

Renterra · Event Rental Agreement — Sample Template

Important — read first. This is a **general sample for informational purposes only and is NOT legal advice.** Rental, consumer-protection, and deposit laws vary by state and locality. **Have your own attorney review and adapt this before using it with customers.** Provided free by Renterra (renterra.app).

This Rental Agreement (“Agreement”) is made between:

Rental Company: _____ address _____ phone _____ email _____

Customer: _____ phone _____ email _____

1. Event & delivery details

Event date(s): _____ Event type: _____

Venue / delivery address: _____

Delivery window: _____ Pickup / return window: _____

Will-call pickup instead of delivery? Yes No

2. Items rented

List each item with quantity, unit price and line total; then subtotal, delivery fee, tax and total. (A fillable table is below.)

Item	Qty	Unit price	Line total
		Subtotal	
		Delivery fee	
		Tax	
		Total	

3. Payment

Customer authorizes payment of the Total. Payment is due **in full upon the Company’s confirmation** of availability, unless otherwise agreed in writing. Card processing is handled by the Company’s payment provider.

4. Security deposit & damage

A refundable security deposit of \$_____ (or ____%) may be held. Customer is responsible for the **repair or replacement cost** of items lost, stolen, or damaged beyond normal wear while in Customer’s possession. The deposit is released after post-event inspection, less any such charges.

5. Cancellation

Cancel ____+ days before the event: ____% refund. Cancel ____–____ days before: ____% refund. Cancel fewer than ____ days before: non-refundable.

6. Liability & indemnification

Items are rented "as is." Customer assumes responsibility for safe and proper use and agrees to **indemnify and hold the Company harmless** from claims arising out of Customer's use, except to the extent caused by the Company's gross negligence or willful misconduct. *(State-law limits apply — attorney review required.)*

7. Care & use

Customer will use items only for their intended purpose, keep them protected from weather/abuse where applicable, and return them in the condition received.

8. Signatures

By signing, both parties agree to the terms above.

Company: _____ Date: _____

Customer: _____ Date: _____

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